

Privacy policy affecting our customer register  
Weckman Steel Oy

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## **1 Data controller**

Weckman Steel Oy

## **2 Contact person for matters related to the register**

Juha Räsänen +358 44 7837203 email juha.rasanen@weckmansteel.fi

## **3 Data protection officer**

The data protection officer does not have to be specified.

## **4 Name of the register**

Privacy policy for the customer register.

## **5 Purpose of data processing**

Personal data is collected for a specific, legal purpose.

Data is added to the register electronically and with consent from the customers and stakeholders. Consent is requested using a separate form in which the customers provide their honest and willing consent. Data is collected because to benefit out customer relationship.

Customers are informed about profiling and they are made aware of their right to withdraw consent, in which case profiling is stopped immediately. Personal data is collected in line with this privacy policy and under no circumstances will it be used, changed or transferred in a manner other than that specified in this policy. Personal data is only collected in a manner agreed in advance and the customers and stakeholders are informed about the process prior to the collection of data and their consent is requested for the collection and processing of data.

## **6 Content of the register**

The register contains personal data of Weckman Steel Oy's customers, including first name, last name, email address, telephone number and indicator information related to profiling and the utilisation of commodities, along with information given to Weckman Steel Oy by the customers and stakeholders themselves.

## **7 Standard disclosure of data**

Weckman Steel Oy has decided not to disclose any data in its possession to a third party nor automatically to Weckman Steel Oy's partners.

In individual cases, Weckman Steel Oy may disclose the customers' or stakeholders' data to a specific party if Weckman Steel Oy is requested to do so by the data subject in question or if, pursuant to law, a competent authority

requests the company to disclose a specific item of information stored in a register in its possession.

### **8 Transfer of data to a third country or to an international organisation**

Weckman Steel Oy has decided not to disclose any data in its possession automatically to a third party nor to an international organisation. In individual cases, Weckman Steel Oy may disclose data to a third country or to an international organisation if the company has the customer's or stakeholder's consent for doing so and if it has, in collaboration with the data protection officer and the Finnish data protection authorities, performed an assessment of the quality management system and risks to evaluate the standard of data protection in the third country.

### **9 Principles of data protection**

Weckman Steel Oy protects the register specified in this privacy policy in line with the required level of security indicated by risk assessments. The data protection officer participates in the risk assessment process and provides an independent statement on the decision on data protection, which Weckman Steel Oy complies with. In protecting the register, Weckman Steel Oy considers technical safety and administrative and information technology requirements.

### **10 Right to inspect the data**

Data subjects have the right to check what information relating to them is stored in the register. In addition, on the basis of a sufficiently detailed and specific request, data subjects have the right to receive the data that pertains to them and is stored in the files.

The request to inspect the data must be delivered in writing and signed to the following address:

Juha Räsänen

Härkäläntie 72

FI-19110 Vierumäki, Finland

### **11 Right to rectification and erasure of data**

The data controller must rectify any data stored in the register if the data subject it relates to shows it to be erroneous.

The data controller is also obliged, of its own volition, to ensure that the data is up to date and correct.

Data subjects also have the right to request that the data relating to them be deleted. The data protection officer manages such measures.

## **12 Other rights related to data processing**

Data subjects have the right to restrict the processing of data relating to them. Data subjects also have the right to receive the data they delivered to the data controller in an organised, commonly used and machine-readable format and to transfer said data to another data controller. In addition, data subjects have the right to object to data processing, automated decision-making and profiling.

## **13 Deletion and storage of data**

Weckman Steel Oy deletes a customer's data if the business-related grounds for processing cease to exist or if the customer requests on legal grounds that said data be erased. The data is destroyed by overwriting it when the grounds for its storage or processing no longer exist. However, the data is not erased if erasure is prevented by law, if a competent authority has initiated a process that requires Weckman Steel Oy to store the data or if another party has applied for a data protection decision from a Finnish court.

## **14 Approval of the privacy policy**

This privacy policy was approved to continue and inspected on 18 May 2018.